Job Summary: Urban Planner/Designer (Entry and Mid-level)

Agency is actively seeking an urban planner or designer with an interest in urban systems, physical planning and community engagement. We are looking for a team member who can synthesize data into clear ideas, use maps, diagrams, data and imagery to tell a beautiful story, enjoy collaborating on interdisciplinary design teams, and bring an eagerness to learn. Projects are predominantly for public sector clients and include community engagement. At any time, they may range from large scale regional plans to downtown improvement plans to urban park master plans. Candidates with urban planning, urban design, architecture or landscape architecture backgrounds welcome!

The urban planner/designer role will rely on skills in visual communication, writing, and speaking, as well as abilities to map, analyze, and represent urban systems (demographics, land use, transportation, urban form, natural systems, etc). The urban planner/designer is expected to participate in client meetings and contribute to the production of a wide variety of materials such as reports, presentations, and creative community engagement activities and outreach materials. Strong skills in ArcGIS, Adobe Creative Suite, research and writing are necessary. Digital modeling and graphic design skills are desired. We strive for diversity in every aspect of work and we encourage persons from all backgrounds to apply.

Job Responsibilities include:

- Contribute to the development of physical planning studies.
- Prepare graphic material, including drawings/sketches, diagrams, maps, photographs, and 3D models.
- Research, write, and produce studies, reports and presentations including layouts and editing.
- Coordinate and participate in presentations to internal and external groups, including development of interactive community engagement.
- Support internal firm operations through participation in an Agency Task Force

Basic Qualifications
Candidates should meet the following qualifications:

- Expertise in a range of computer software tools, including MS Office, AutoCAD, ArcGIS, Adobe Creative Suite (Photoshop, Illustrator, InDesign, Acrobat). 3D model software desirable (Rhino, SketchUp or other).
- Enthusiasm for working across a variety of project sizes, across planning and landscape systems, and on community engagement, especially with underrepresented communities
- Clear graphic communication and storytelling (informational graphics production; layout for presentations, reports, and engagement materials; mapping and 2D diagrams).
- Strong written and verbal communication.
- Excellent organizational skills, the ability to meet deadlines, and attention to detail.
- Willingness to take initiative, offer new ideas, and contribute to a team environment.
- Master's degree in planning, urban design, landscape architecture or a related field OR a Bachelor's degree in planning or related field with a preference for at least one year of relevant experience.
- Portfolio required.
- Multilingual written and oral skills are highly desirable.

Please send a letter of interest, a current CV, work samples (no bigger than 20 megabytes) and at least two references to **hiring@agencylp.com**.